

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

February 28, 2013

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on February 14, 2013 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending February 27, 2013 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of February 14 – February 27, 2013
- Report from the Building Inspector's Office February 11 – February 22, 2013
- Report from the Parking Violations Bureau for January 2013
- Report of the Public Safety Committee meeting held on February 21, 2013

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves continuing the contract with ELMORE SPCA, INC. for Animal Shelter Services for 2013 for the sum of \$10,868 which is the same as last year.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves continuing the contract with Ron Santor as the Director of the Zone 9 Police Academy 2013 for the total cost of \$15,000 which is the same as last year.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Engineer to advertise for bids for Contract # 2013-04 “Boynton Avenue Improvements, North Catherine Street – Lozier Place.”

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves Contract #2010-1 “Laboratory Services Water Pollution Control Plant” be extended for one year to Adirondack Environmental Services for the total amount of \$100,300.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves MLD to write-off unpaid final bills from November 1, 2011 to November 30, 2011 in the total amount of \$6,360.77. The percentage of write-offs for this period is .57%.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves the Community Development Office for permission to advertise for bids for Housing Rehab (Parrotte – 36 Olivetti Place).

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. AUTHORIZATION TO INSTALL DIGITAL SIGN ON CITY PROPERTY

RESOLVED: Pursuant to City Code § 270-26 Q the installation of a digital sign on city property is approved on the terms set forth in the recommendation of the Planning Board in its letter to the Mayor and Council dated February 4, 2012, a copy of which is made part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves Erin McCartan from Special Olympics New York to hold the Polar Plunge on Saturday November 16, 2013 at the Plattsburgh City Beach.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

I. RESOLVED: In accordance with the request therefore the Common Council approves Carrie Trombley to hold a zumbathon for cystic fibrosis on April 13, 2013 at the City Recreation Center.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

J. THE MAYOR HANDS DOWN THE REAPPOINTMENT OF COMMISSIONER OF THE PLATTSBURGH HOUSING AUTHORITY BOARD TO PAUL GRASSO EFFECTIVE APRIL 6, 2013.

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

K. AUTHORIZATION TO REQUEST PROPOSALS FOR MARINA OPERATION AND BUILDING LEASE

RESOLVED: The Corporation Counsel is authorized to advertise a Request for Proposals to establish and operate a public marina on city property and for the lease of the 2500 sf. building, both at the easterly end of Dock Street. The terms of the Request for Proposals dated February, 2013 are approved.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

L. RESOLVED: In accordance with the request therefore the Common Council approves the City Chamberlain to adjust the 2013 General Fund Budget by an increase of \$5,000.00 equally in estimated revenues and appropriations for asset seizure funds received to cover a petty cash advance.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the "TASER Instructor Recertification" in Saratoga Springs, NY from April 25 – April 26, 2013 at a cost not to exceed \$374 and will be expensed to the Asset Forfeiture account (DOJ).

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the “New York State Police Sex Offense Seminar” in Albany, NY from May 5- May 10, 2013 at no cost to the City. All costs are being paid by the Clinton County Child Advocacy Center.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the “New York State Academy of Fire Science Fire/Arson Investigation Training” in Montour Falls, NY from June 2 – 7, 2013 and June 9 – 14, 2013. The total cost will not exceed \$2,494.50 and will be expensed to the Asset Forfeiture Fund (DOJ).

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves a Police Officer to attend the “New York State Academy of Fire Science Fire Behavior/Arson Awareness/Principles of Fire Training” in Montour Falls, NY from May 4 – 10, 2013. The total cost will not exceed \$1,339.50 and will be expensed to the General Fund.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from Joslyn McArdle to hold the March of Dimes March for Babies at Penfield Park on May 4, 2013.
2. Recommendation from the LCLDC Loan Review Committee that a loan be approved for Mike Racine – 305 Margaret Street.
3. Request from City Engineer that the Mayor be authorized to sign Supplemental Agreement Not. 2, Comptrollers Contract # D032301, NYSDOT PIN 775314 “South Catherine Street Reconstruction.”
4. Request from Apostles for Life to use 3 parking spaces in front of 66 Brinkerhoff Street, Friday, March 29, 2013 from 9:30 a.m. to 11:30 am for a prayer vigil.
5. Request from City Clerk Keith Herkalo to refund Cheryl Zavala \$30 of the Taxi Operator Fee because she decided to retire after she had applied for renewal of her Taxi Operator License.
6. The Regular Common Council meeting scheduled for Thursday, March 28, 2013 will be changed due to the Good Friday Holiday to Wednesday, March 27, 2013 beginning at 5:30 pm. The work session will begin at 5 pm.
7. Request from the Plattsburgh Farmers and Crafters Market group to manage the Farmers Market for the 2013 market season from May 11 - October 12, 2013.
8. Request from the Autism Awareness Walk Committee to hold their annual Walk at the Oval on Saturday April 27, 2013 and that the inside lane of the US Oval be closed from traffic during the actual Walk (11 – 11:45 am).
9. Request from City Clerk Keith Herkalo for approval of 2013 Street Drives.
10. Request from Kevin Farrington for permission to advertise for Contract # 2013-08 “Request for qualifications for Stormwater Conveyance System & Green Infrastructure Planning.”
11. Request from Club Caribbean to hold a “Street Jam Carnival” on April 20, 2013 from 3:00 – 5:00 pm blocking off a section of Rugar Street from Memorial Hall to Hood Hall.
12. Request from Bill Treacy Manager MLD that Bid # 2013-1-2 “St. Lawrence 1 and 3 Substation Upgrades – Phase 2 46kV Circuit Breaker” be awarded to Alstom Grid LLC in the total amount of \$325,075.

13. Request from Bill Treacy Manager MLD that Bid # 2013-1-3 “St. Lawrence 1 and 3 Substation Upgrades – Phase 2 46kV Relay Panels” be awarded to AZZ/Central Electric in the total amount of \$114,642.
14. Request from City Engineer for permission to advertise for bids for Contract # 2013-09 “Hazardous Material Abatement for Champlain Valley Transportation Museum.”
15. Request from Police Chief Desmond Racicot for two Police Officers to attend the “New York Tactical Training Conference” in Verona Falls, NY from April 22 - 25, 2013. The total cost will not exceed \$1,139.81 and will be expensed to the Asset Forfeiture Fund (Treasury).
16. Request from Bill Treacy Manager MLD for Tim Carter attend the “Traffic Signal Training” in Syracuse, NY from March 3 – 6, 2013 at a cost not to exceed \$837.

10. NEW BUSINESS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
 Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____